



IDAHO STATE BOARD OF MEDICINE

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FALL 2020 RENEWAL

Consistent with the Idaho Government's goal of decreasing the usage of paper and additional staffing costs, the Idaho State Board of Medicine (Board) provides licensees with an on-line renewal process. A credit card is not required in order to renew on-line. The option of Check/Money Order can be selected on the payment screen and payment can then be mailed to the Board.

To access the on-line renewal, go to the Board's website at bom.idaho.gov and click on the License Renewal link. Your license and/or registration number and best email address for official Board communication will be required to complete the process.

If for any reason you are unable to renew on-line, you may mail, fax, or email a written request for a paper renewal form. *An additional processing fee of \$20.00 will be added to your renewal if a paper form is requested.* Please ensure your address listed above is correct.

PLEASE NOTE:

- Read each of the renewal questions carefully. Do NOT mark an answer prior to thoroughly reading the question.
- **Failure to verify the accuracy of answers to renewal questions completed by a third party on your behalf (such as a staff member or credentialing agency) will not be a defense against potential discipline for inaccuracies or misrepresentation.**
- Your license renewal must be completed, and payment received by the Board by **October 31, 2020** of the current renewal period or your license will be cancelled.
- **If you are a primary supervising (SPHY/SPHYC) or directing physician (DPHY),** this renewal period is the only time you can renew your registration. There is no additional cost to renew this registration online. You must renew your physician license first.

Thank you for your attention to this important matter. If you have any questions, please contact the Board at (208) 327-7000 or info@bom.idaho.gov.